Extra No. 110

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The Gujarat Government Gazette

EXTRAORDINARY

PUBLISHED BY AUTHORITY

Vol. LXVI] MONDAY, AUGUST 4, 2025 / SRAVANA 13, 1947

Separate paging is given to this Part in order that it may be filed as a Separate Compilation.

PART IV-A

Rules and Orders (Other than those published in Parts I, I-A, and I-L) made by the Government of Gujarat under the Central Acts

HOME DEPARTMENT

NOTIFICATION

Sachivalaya, Gandhinagar, 2nd August, 2025

BHARATIYA NAGARIK SURAKSHA SANHITA, 2023.

No. GG/117/2025/SB.5/BNS/102024/GoI-15:- In exercise of the powers conferred by the proviso to sub-section (1) of section 64 of the Bharatiya Nagarik Suraksha Sanhita, 2023 (46 of 2023) in its application to the State of Gujarat, the Government of Gujarat hereby makes the following rules to provide for the service of summons and maintenance of register, namely: -

1. Short title, extent, and commencement. -

(1) These rules may be called the Gujarat Service of Summons Rules, 2025.

(2) They shall extend to the whole of the State of Gujarat.

(3) They shall come into force on the date of their publication in the *Official Gazette.*

2. Definitions. –

(1) In these rules, unless the context otherwise requires,

(a) "Annexure" means an Annexure appended to these rules;

(b) "Electronic Communication" has the same meaning as defined in section 2(1)(i) of Sanhita.

(c) "Sanhita" means the Bharatiya Nagarik Suraksha Sanhita, 2023 (Central Act No. 46 of 2023).

(2) Words and expressions used but not defined in these rules shall have the meanings respectively assigned to them in the Sanhita.

3. Service of Summons. –

(1) The summons issued under section 64(1) of the Sanhita shall be served by, -

(a) a police officer; or

(b) an officer of the court, including a bailiff or process server.

(2) The summons shall bear the seal of the issuing court, and in case of electronic service, the seal shall be embedded as a digital image or signature.

(3) The summons may be served in person, by registered post, speed post, courier, or through electronic communication as prescribed in rule 5 of these rules.

4. Maintenance of Summons Register. –

(1) Every police station shall maintain a register in the format as specified in Annexure-A, which shall contain,-

(a) name of the Court and Designation by whom the summons is issued;

(b) mode of receipt (physical /electronic) including date;

(c) full name of the person summoned;

(d) name of family member (if summons is served to adult family member);

(e) present address and permanent address of the person Summoned/ warranted

(f) mobile number (or any other telephone number/e-mail id) over which summons is being electronically served through various communication application(s);

(g) case detail;

(h) name and designation of Police Officer assigned to serve summons;

(i) date when summons served (including mode);

(j) date of appearance before magistrate;

(k) status of execution.

(2) The officer in charge of the police station shall ensure entries are updated within 24 hours of issuance or service of the summons.

5. Service by Electronic Communication. -

(1) The summons may be served through electronic communication, including email or a secure portal maintained by the High Court of Gujarat.

(2) The electronic summons shall, -

(a) be issued in a PDF format with the court’s digital seal and signature;

(b) be sent to the email address or phone number recorded in the register or provided by the person summoned.

(3) The proof of electronic service shall include a delivery receipt or read receipt, which shall be recorded in the register as specified in Annexure-A.

6. Monitoring and Compliance. -

(1) The Station House Officer of the police station shall periodically review the maintenance of summons registers and compliance with these rules.

(2) The non-compliance by any summons serving officer shall be reported to the appropriate authority for disciplinary action.

Annexure – A

(see rule 4(1))

Format for Summons Register

Sr. no.	Name of the Court and Designation by whom the summons is issued	Mode of receipt (physical /electronic) including issuing date	Full name of the person summoned	Name of family member (if summons is served to adult family member)	Present address and permanent address of the person summoned	Mobile number (or any other telephone number/e-mail id) over which summons is being electronically served through various communication application(s)
1	2	3	4	5	6	7

Case Detail (a) First Information Report Number (with name of police station) (b) Offences (under section) (c) Case Number Record (CNR Number)	Name and Designation of Police Officer assigned to serve summons	Date when summons served (including mode – electronically / physically)	Date of appearance before magistrate	Status of execution (with date) to magistrate (served / not served)	Remarks
8	9	10	11	12	13

By order and in the name of the Governor of Gujarat,

SHRADDHA PARMAR,

Under Secretary to Government.

Signature Not Verified
Signed by:BHOLUSINGH G THAKUR
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